

August 4, 2003  
6:00 P.M.  
City Hall Commission Room

The Commissioners of the City of Horton met for a regularly scheduled meeting on Monday, August 4, 2003 at 6:00 p.m. in the Commission Room at City Hall.

Pastor Tom Stone of the Church of the Lord Jesus Christ opened the meeting with prayer.

Present: Mayor White, Commissioners Smith, Stirton, and Lentz

Absent: McClain.

It was decided to cancel the tour to the sanitation plant because of time restraints and to move the discussion of the budget to the end of the meeting. The agenda was approved as amended.

The minutes of the July 21, 2003 meeting were approved as presented.

Motion by Commissioner Smith to approve Appropriation Ordinance #2727 (Payroll) in the amount of \$35,883.40. Seconded by Commissioner Lentz. All aye.

Motion by Commissioner Lentz to approve Appropriation Ordinance #2728 (Disbursements) in the amount of \$82,200.61. Seconded by Commissioner Stirton. All aye.

#### **Tom Singleton—Audit Report for 2002**

Mr. Singleton reported on the 2002 audit. He then explained the waiver of general accepted accounting principles (GAAP) and its effects on the financial statements as well as the differences in cost if the waiver is not requested. Mayor White requested that the auditor's opinion that waiving GAAP would not affect the City being in compliance with grant requirements be put in writing.

Motion by Commissioner Smith to accept the 2002 audit. Seconded by Commissioner Lentz. All aye.

#### **Ordinance adopting the Uniform Public Offense Code**

Motion by Commissioner Smith to adopt Ordinance #1045, AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF HORTON, KANSAS; INCORPORATING BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES," EDITION OF 2003. Seconded by Commissioner Stirton. All aye.

#### **Discussion of Job Descriptions and Personnel Policies**

This item was tabled and will be brought back for discussion in 30 days.

Mayor White requested a training budget and schedule for the staff.

#### **Discussion of First Impressions Report**

This report was done in 1994 by students from Kansas State University. They noted items that they felt could be improved within the City of Horton to make it more appealing to visitors.

#### **Blue Building**

The City is assessing the drainage problem and it will be fixed this year.

### **Update on Street Project**

The chip and seal project for this season has been completed. East 8<sup>th</sup> Street is completed. The north and south streets south of 15<sup>th</sup> Street will be done next year.

### **Update on Sewer Plant**

An engineering firm looked at the sewer plant today. There is some deterioration. A request for proposals will be sent out this week.

### **Report on Golf Carts**

The Attorney General's Office issued an opinion that golf carts should be treated as a motor vehicle, which means that lights, seat belts, etc. would need to be on the golf carts. It was decided not to pursue this matter any further at this time.

### **Report on Semi Trucks Parking on Side Streets**

The Chief of Police reported that the City of Paola had a similar situation. A copy of the City of Paola's Ordinance was presented to the Commission for their review. Mayor White requested this be put on the next agenda.

### **City Administrator's Agenda**

Nothing to report.

### **Commissioner's Agenda**

#### **Commissioner Smith**

Nothing to report.

#### **Commissioner Stirton**

Commissioner Stirton requested that the decision the Commission made at the previous meeting to place "No Parking" signs at the Union State Bank be reversed and that the bank be told to put up "No Parking on Grass" signs. The City Administrator will send a letter to Stacy Pederson.

#### **Commissioner Lentz**

No report.

#### **Commissioner McClain**

Not present.

#### **Mayor White**

The Firing Range Advisory Board met on July 17 and Ken Krug was elected Chairman, Harold (Hap) Arnold was elected Vice-Chairman and Jerry Walker was elected Secretary.

Mayor White and Commissioner Smith have requested that a rate survey be done on area park fees and that it be reviewed at the next meeting and then they would like to meet with the Park Board.

Mayor White noted that on page 12 of the Mission Lake Dam Inspection report it was stated that the spillway basin needs to be cleaned out. This will be done this fall.

Mr. Leighton reported that insurance would have to come through FEMA. The FEMA office should be contacting Mr. Leighton this week.

Mr. Leighton was instructed to get insurance quotes on the dam by the next meeting.

John Schwanke will be contacted to look at the grading around the Library. The Library will paint inside and the City will purchase the paint. The City crews will paint the eaves.

Mayor White and Commissioner Smith met with Bob Fanning and the Mayor will appoint a committee of 25-30 members. This committee will meet 10 times over a 3-month period. The meetings will be limited to 1 ½ hours each.

### **Budget Ordinance**

Mayor White and Commissioner Smith recommended that \$60,000 be put in streets, \$10,000 to parks and \$20,000 to administration for grant writing and to put a freeze on new hires unless approved by the Commission. They would also like to put \$3,000 into administration for legal counsel.

There was some discussion about having the employees pay part of the family portion of the health insurance premiums. Mayor White and Commissioner Smtih recommended that the City pay all of the employee's premium and 90% of the family premium.

Commissioner Lentz recommended that a recreation director be hired.

Mayor White requested a wage survey be done using cities of similar size to Horton.

Motion by Commissioner Smith to adopt Ordinance #1046, AN ORDINANCE ATTESTING TO THE INCREASE IN TAXES LEVIED FOR BUDGET YEAR 2004 NECESSARY TO FINANCE PUBLIC SERVICES FOR THE CITY OF HORTON, and to publish the public hearing on the 2004 budget for August 18, 2003 at 6:00 p.m. Seconded by Commissioner Lentz. All aye.

The meeting adjourned at 8:45 p.m.

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Candy Schmitt, City Clerk

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Dale A. White, Mayor