

February 21, 2005  
6:15 P.M.  
City Hall Commission Room

The Commissioners of the City of Horton met for a regularly scheduled meeting on Monday, February 21, 2005 at 6:15 p.m. in the Commission Room at City Hall.

Mayor White opened the meeting and the prayer was given by Pastor Tom Stone, he then led the Pledge of Allegiance.

Present: Mayor White and Commissioners Krug, B. Stirton and Lentz

Absent: Commissioner K. Stirton

The agenda was accepted as presented.

Motion by Commissioner Lentz to approve the minutes of the February 7, 2005 regular meeting. Seconded by Commissioner B. Stirton.

Motion by Commissioner Lentz to approve Appropriation Ordinance #2809 (Payroll) in the amount of \$27,747.10. Seconded by Commissioner B. Stirton. All aye.

Motion by Commissioner B. Stirton to approve Appropriation Ordinance #2810 (Disbursements) in the amount of \$45,011.92. Seconded by Commissioner Lentz. All aye.

#### **Cooperative Agreement with Kansas Forest Service and Grant Application**

Fire Chief, Gary Behrnes, presented the Commission with a list of equipment and uniform needs for the Fire Department. He would like for the City to apply for a FEMA Grant in the amount of \$68,959 and the City's matching portion would be 10% or \$6,896. There is also a grant through the Forest Services that is a 50-50 matching grant. Mr. Behrnes would like to apply for \$6,598 with this grant and the City's portion would be \$3,299. Motion by Commissioner Lentz to instruct the City Administrator to proceed with the application for the FEMA grant and to approve the match of \$6,896. Seconded by Commissioner Krug. All aye.

Motion by Commissioner B. Stirton to proceed with the application process for the Forest Services Grant and to approve the match of \$3,299. Seconded by Commissioner Lentz. All aye.

Motion by Commissioner Lentz to sign the cooperative agreement with the Forest Service to be eligible for getting equipment at no cost. Seconded by Commissioner Krug. All aye.

#### **Discussion of Lighting at the Ball Field**

This item was tabled until Bill Delzeit could be called in for discussion.

#### **Discussion of Solid Waste Bid Documents**

Proposed bid documents were presented to the Commission. Rodney Paden from RSP was present to answer any questions concerning the solid waste disposal services. The Commission all agreed that they were satisfied with the service provided by RSP and did not want to change contractors.

Motion by Commissioner Krug to authorize the City Administrator to enter into negotiations with RSP, Inc. and to bring back a proposed contract at a later date. Seconded by Commissioner Lentz. All aye.

### **Approval of City Foundation Documents**

Motion by Commissioner Krug to table the discussion to the next meeting. Seconded by Commissioner B. Stirton. All aye.

### **Resolution in Support of Apartment Complex**

Motion by Commissioner Krug to adopt Resolution number 05-03, a resolution supporting the approval of tax credits for a proposed apartment complex on the west side of Horton. Seconded by Commissioner B. Stirton. Aye—Mayor White, Commissioners Krug and B. Stirton. Nay—Commissioner Lentz.

### **Discussion of Lighting at the Ball Field**

Motion by Commissioner Krug to take this discussion off the table. Seconded by Commissioner Lentz. All aye. After much discussion, the Commission requested that Mr. Delzeit bring back the prices for poles and lights to complete the entire field. The City Administrator will check with Sprint about possible funding and also look for grants.

### **Bids on Grasshopper Mower**

One bid was received on a Grasshopper riding mower that can only be used for parts. The bid was from Strahm Sales and Service in the amount of \$175.00. Motion by Commissioner Lentz to award the bid to Strahm's. Seconded by Commissioner Krug. All aye.

### **Discussion of Metal Building**

Mr. Smith reported that he would be meeting with representatives of Hammersmith Manufacturing later this week to discuss property acquisition.

### **Personnel Policies**

City Administrator Smith presented the Commission with an amended personnel manual. It was decided that Holiday hours do not count towards time worked for calculating overtime. Funeral leave was discussed and the city will pay up to 3 days for funeral leave for immediate family, which is defined in the manual, and employees may take vacation leave for funerals other than immediate family.

The City Administrator, Chief Luzier and Commissioner B. Stirton will develop policies for the police department concerning uniforms.

The City Administrator, Commissioner K. Stirton and the Department Heads will develop policies determining what constitutes safety gear for the utility and street departments.

Motion by Commissioner Krug to approve the personnel manual and to rescind all other policies past and present. Seconded by Commissioner Lentz. All aye.

### **Executive Session to Discuss Personnel**

This session was not needed.

### **City Administrator's Agenda**

March and April will be used to get the work done on the baseball fields.

Mr. Smith will bring back recommendations for changing fees in the ordinances and repealing some of the ordinances that are not being used.

Mr. Smith would like to hire one individual to take care of the cemetery this season and then hire several students for the rest of the mowing.

Mr. Smith reported that there is a business operating in a residential district on the west side of town and they are damaging the streets by hauling heavy equipment on 6<sup>th</sup> Ave. W., W. 16<sup>th</sup> Street and W. 17<sup>th</sup> Street. There is an ordinance prohibiting this activity but signs need to be posted. The Commission instructed that signs be posted and the ordinance enforced.

Mr. Smith will write to the over the road truck drivers and set up a meeting about changing the ordinances on heavy traffic.

Eric and Kari Smith will be building a new residence just outside the city limits and are requesting utility services. The cost to them would be \$1500 to \$2000. Motion by Commissioner Lentz to supply the utilities to the Smiths. Seconded by Commissioner Krug. All aye

### **Commissioner's Agenda**

#### **Commissioner Krug**

Commissioner Krug presented some amendments to the SOP for the Firing Range. Motion by Commissioner B. Stirton to approve the amended SOP. Seconded by Commissioner Lentz. All a ye.

The Firing Range Board recommended that Gary Behrnes and Robert Mead be appointed to the Firing Range Board upon the resignation of two members. Motion by Commissioner Lentz to accept the recommendation of the Firing Range Board. Seconded by Commissioner B. Stirton. All aye.

There was discussion to clarify when the COLA raises would be given to employees. It was decided at the last meeting to give them on the date of evaluation.

#### **Commissioner B. Stirton**

No report.

#### **Commissioner Lentz**

No report.

#### **Commissioner K. Stirton**

Not present.

#### **Mayor White**

Mayor White complimented Mr. Smith and his staff in getting several projects rolling.

The meeting was adjourned at 9:00 p.m.

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Candy Schmitt, City Clerk

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Dale A. White, Mayor