

April 19, 2010
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for regular meeting on Monday, April 19, 2010 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was given by Father Earl of St. Leo's Catholic Church.

Present: Mayor Lentz, and Commissioners Forkenbrock, Edwards and Davies.

Absent: Commissioner Krug.

The Tri-County Manor report was moved to the beginning of the agenda. Motion by Commissioner Forkenbrock to approve the agenda as amended. Seconded by Commissioner Davies. All aye.

Motion by Commissioner Davies to approve the minutes from the April 5, 2010 regular meeting. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Davies to approve appropriation ordinance #3077 (Payroll) in the amount of \$31,788.02. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Davies to approve appropriation ordinance #3078 (Disbursements) in the amount of \$140,194.04. All aye.

Public Comments

The City Administrator introduced the new electric lineman, Brent Shaffer.

Tri-County Manor Quarterly Report

Mary Brown, administrator of Tri-County Manor, reported that they have 41 residents and that has been consistent since mid January. There are 32 in the nursing home section and 9 in assisted living.

Establishment of Farmers Market Activities

Luke Pollack was present to explain that a community group has formed to get a farmer's market organized in Horton this year. They have several committed vendors for the market. The name will be Heritage Farmer's Market of Horton, KS. They would like to request use of the parking lot west of the Horton Headlight building. They also would like to use the City's portable toilets. The market will run on Saturdays from 9-noon starting in mid-June. Motion by Commissioner Edwards to allow the group to use the parking lot and portable toilets on Saturdays from 9-noon. Commissioner Forkenbrock seconded the motion. All aye.

Doyle Howell has obtained permission from the owner of a vacant lot on the southwest corner of Euclid and East 16th Street to start a community gardening program. He requested that the City provide water for this area. Motion by Commissioner Edwards to allow the use of water on the

site of 16th and Euclid for gardening purposes. Seconded by Commissioner Davies. All aye. A yard hydrant will be installed and will have the capability of being locked.

Update on KPP Rate Review Process

KPP has now determined that those entities that did not sign a 10 year agreement will still receive the same benefits as those who did sign the agreement.

EMG Assistance with State Energy Office

The State of Kansas has a revolving loan program for residential and small commercial accounts for those who participate in an energy audit. This program requires the citizen to sign up at City Hall or on the website and that if they do not qualify for the loan they are required to pay for the energy audit. The audit cost approximately \$500 and this can be prorated on the utility bill. The consensus of the Commission was to offer the program to the residents and small commercial accounts. Scott Shreve and his company will manage this program with no additional cost to the City.

Mr. Shreve stated there is possibly a public building grant to perform the audit on City buildings.

Update on Water System PER for USDA Grant/Loan

Mr. Whisenant reported on behalf of Pat Cox that when looking at the core structure of the Mission Lake Dam it was discovered that the main damage is above the water line and the structure under the water is alright.

Bids on Demolition of Structures

The bids for the demolition of derelict structures were as follows:

129 West 9 th Street	
Lowe Construction	\$6,820
Stirton Bros. Trucking	No Bid
T C Hauling, LLC	\$6,600
339 E. 8 th Street	
Lowe Construction	\$6,350
Stirton Bros. Trucking	\$5,000
T C Hauling, LLC	\$6,600
149 West 15 th Street	
Lowe Construction	\$9,750
Stirton Bros. Trucking	\$7,500
T C Hauling, LLC	\$9,800

Commissioner Davies had looked at some of the properties to see if they could be used by the school as projects for the construction class. He reported they could not be used by the school. There was discussion as to whether or not the City crews could tear down the structures. Mr. West advised they would not have the right equipment or time to accomplish the demolition. The City would need an excavator and larger dump truck. Mr. West will check on prices for renting an excavator. The City staff is to check with the City Attorney about putting up a snow fence

around some of the properties to keep people out and what kind of liability the City would have if someone was injured.

Motion by Commissioner Edwards to demolish 149 West 15th Street and award the bid to Stirton Bros. Trucking at a cost of \$7,500. Seconded by Commissioner Forkenbrock. All aye.

Water Supply Contract with City of Willis

Mayor Lentz reported that he and the City Attorney attended the City of Willis Commission meeting and presented the water supply contract. The City of Willis will review the contract with their attorney.

Ordinance—Changing Utility Ordinance Provisions

This matter was tabled to a later date.

Ordinance—Establishing Fees for Outside Collection of Delinquent Accounts

Motion by Commissioner Forkenbrock to adopt Ordinance 1110, AN ORDINANCE ESTABLISHING ADMINISTRATIVE FEES FOR OUTSIDE COLLECTION FOR THE CITY OF HORTON, KANSAS. Seconded by Commissioner Edwards. All aye.

Employee Wage Information

Commissioner Forkenbrock presented his wage analysis and written recommendations for the Commission to review. This will be on the next agenda.

Outline of FY-2011 Budget Process

Mr. Whisenant presented the Commission with a budget timeline for the 2011 budget.

Staff Reports

Rex West reported the high service pump has been installed at the water plant. They found a bad breaker and purchased one for \$500. The paint for the pool has been ordered and will be delivered this Wednesday. There is a leak on Mallard Road. The firing range and Mission Lake dam have been sprayed for weeds. The mowing is going well. Mr. West photographed all of the headstones at the cemetery to show the damage at the beginning of the season. The tables and chairs for the Blue Building have been delivered. The electric crews are working on the 7200 change out and the needs for the Dollar General. The portable toilets were removed from the east side of the lake due to damages. There are 2 permanent outdoor toilets on that side of the lake.

Jim Stuart presented his code enforcement report and also gave the Commission a copy of the footprint of the proposed Dollar General building. They have submitted a building permit application and have applied for a variance on the number of parking spaces. The hearing will be held on May 14 at 5:30 p.m. The electric department will need to add 2 poles and a cost itemization is being done by Bill Delzeit. The water and sewer is adequate. The company is working with KDOT on an entrance requirement.

City Administrator's Agenda

The USDA/RD pre-application for the library project has been sent in. The intergovernmental are in process. Mr. Whisenant is going through the Brownfield's assessment process. Kevin McCann is checking on possible funding for the safe room.

The pre-application for the 911 system/patrol cars/sweet air system is being put together. Mayor Lentz will get price quotes on the sweet air system. Commissioner Edwards stated he would like to have a written report of the reasons we might need to apply for funding for other facilities within the City. Commissioner Davies does not want to make any changes in the armory at this time. Commissioner Forkenbrock agrees and thinks the City could use the garages at the armory for City equipment. Dean Tollefson was in the audience and stated that the roof of the armory needs to be repaired and that the State of Kansas should make those repairs before they turn it over to the City. They are required to meet Level III EPA requirements.

Applications for CDBG funds that could be used on the water system issues are due by June 30. The City can apply after the KANSTEP grant is closed out.

The Dollar General is working on a shared driveway with the Wagon Wheel and they will pay for the drive and the curbing. The City of Horton will work with other cities to assist Jim Stuart on the inspections as the building is erected.

Mr. Whisenant is developing letters requesting funding from other County entities on the Blue Building. The moveable walls will be installed on April 22. A walk through will be completed on April 20 at 9:00 am to develop the punch list of items to be completed. There was a question of visibility problems on the southeast corner of the Blue Building due to the dirt being built up to raise the building. Mr. West will check on this. There was a discussion of the locks for the doors to the individual rooms. There is no way to lock the current doors. The Commission directed that Shane Holthaus from KRWA be asked about solutions during the walk through and to let him handle the situation.

The Park Board minutes that included rates for using the Blue Building were presented. A rental agreement and suggested rates will be presented at the next meeting.

Commissioner's Agenda

Commissioner Krug

Not present.

Commissioner Forkenbrock

Commissioner Forkenbrock requested that the janitorial contract be put out for bids. Rock is needed around the Little Lake. Mr. West will take care of this. There was a discussion about putting out recycle bins for the citizens to use. Mr. Whisenant reported that the City is on a list to get bins when they come available but we have not heard anything back yet. Commissioner Forkenbrock requested that the staff check with Rodney Paden.

The Commission would like to have the Code Enforcement numbers included in the police report that is printed in the newspaper.

There are 2 chippers on Purple Wave if the City is interested in buying one. The auction ends April 29. No decision was made.

Commissioner Edwards

Commissioner Edwards reported that he had a citizen complain about their water pressure. The pressure at this residence was checked and they had 60 psi with 10 gpm of flow. The State requirement is 20 psi and 10 gpm of flow. The crews checked the neighbor's house and found the pressure was 60 psi and 9 gpm of flow. Commissioner Edwards complimented Dawn Succi and her crew and Rex West.

Commissioner Davies

Commissioner Davies reported the Senior class worked on the Blue Building and 17 other locations for their projects.

Commissioner Davies asked that the City look into what is mandated that be done to the armory and that it be done before the City takes possession.

The Better Beef day cleanup is not done yet but the Boy Scouts will complete it at a later date.

Mayor Lentz

Mayor Lentz congratulated Commissioners Davies and Forkenbrock for their re-election.

Mayor Lentz read a statement of support for the guard and reserve. Motion by Commissioner Forkenbrock to approve the statement of support. Seconded by Commissioner Edwards. All aye.

The Lion's Club requested that the City donate \$500 for fireworks this year. Motion by Commissioner Forkenbrock to donate \$500 for the fireworks. Seconded by Commissioner Davies. All aye.

Commissioner Edwards requested that the City Clerk provide a quarterly loss report on the water and electric systems.

Executive Session—Non-elected Personnel

Motion by Commissioner Forkenbrock to go into executive session for 10 minutes to discuss non-elected personnel, to include the Commission. Seconded by Commissioner Davies. All aye. No action was taken in executive session.

Mayor Lentz directed Mr. Whisenant to have all of the police officer, including the Chief of Police, present at the next meeting for an executive session.

Mayor Lentz requested permission to meet with Jim Stuart and Rod Paden to divide the town in to quarters and have an emphasis on clean up. Motion by Commissioner Davies to let Mayor Lentz proceed with this plan. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Edwards to adjourn the meeting at 8:23 p.m. Seconded by Commissioner Davies. All aye.

Candy Schmitt, City Clerk

Tim Lentz, Mayor