

July 6, 2010
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for regular meeting on Tuesday, July 6, 2010 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was given by Caren Loper, United Methodist Church.

Present: Mayor Lentz, and Commissioners Krug, Forkenbrock, Edwards and Davies.

An executive session was to the end of the agenda. Motion by Commissioner Davies to approve the agenda as amended. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Davies to approve the minutes from the June 21, 2010 regular meeting. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Davies to approve appropriation ordinance #3088 (Payroll) in the amount of \$40,458.46. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Davies to approve appropriation ordinance #3089 (Disbursements) in the amount of \$346,753.47. Seconded by Commissioner Forkenbrock. All aye.

Public Comments

No comments from the public.

Report on Enterprise Facilitation

Janet Miller announced that she is leaving the Enterprise Facilitation program. She introduced Teresa McAnerney as the new facilitator. Ms. McAnerney gave a report of the statistics of the program. There have been 15 new, expanded, or retained businesses in Brown County and 3 of those were in Horton. There were 40 jobs created in Brown County and 14 of those 3 tune-ups of existing businesses with 5 of those being in Horton.

Ms. Miller then requested that the City again give the program \$3,200 for the 2010 year support. Motion by Commissioner Edwards to support the Enterprise Facilitation program for \$3,200 for this year. Seconded by Commissioner Davies. All aye.

Conservation Easement Agreement

Frank Austenfeld and Chris Mammolitti from The Watershed Institute were present by phone to discuss the required easement agreement. Because this is a restoration project they are required to follow the rules of the Corps of Engineers which requires a perpetual conservation easement. This will ensure that the work done will not be torn out. The City Attorney was concerned about section 6.6 where it states that City would be responsible for the cost of enforcement of the easement. Mr. Austenfeld explained that the watershed land trust will hold the easement. They are a 501c3 and this requires the enforcement of that language. Mr. Austenfeld will provide a legal description of the property which will require that a survey be done. The consensus of the

Commission was to have them proceed with drafting an easement agreement to present to the Commission at a later date. Mr. Austenfeld will get with Mr. Whisenant later in the week.

Discussion of bids for ramp, sidewalk and parking lot at City Hall

Rex West is trying to obtain drawings from Bruce Gaskell and John Kreider for the railing. He will bring back to the next meeting.

Report on Delinquent Utility Accounts

The City Clerk, Candy Schmitt, presented a report on the amounts for delinquent accounts. She also reported that the final accounts are submitted to the State Setoff program and to a collection agency. It was reported that the bill for the use of the armory for the visitation after the funeral for Pat Kimmi was approximately \$117 and the Boller family paid that bill. The Commission had requested a report on usages for the Blue Building and those were given to the Commission. The water usage was quite a bit due to watering the new grass seed.

Report on the Armory

Mr. Whisenant gave the Commission a copy of the structural engineering report on the Armory which recommended that tuck pointing would be needed in the future but there were no major structural problems. The phase 1 environmental reports were completed on the building and the phase 2 environmental assessment of the soils has begun. There was an asbestos report given to the Commission as well.

A final draft of the lease agreement will be presented at the next meeting. Kevin Hill will work with Col. Silsby on this agreement.

Mr. Whisenant is working with the Guard members who have said there is now a 2nd key roster they are trying to find. Mr. Whisenant advised that the City will probably need to change the locks on the front doors of the Armory.

Letter on Wastewater Plant

A letter was received from Dave Grimm, the temporary plant operator at the wastewater plant. He failed to date and sign the letter so the Commission directed the staff to get a signed and dated letter for the files. Mr. Grimm complimented the wastewater plant crews for the job they are doing and feels Jim Martin will be able to pass the certification testing.

Discussion of FY 2011 Budget Priorities

The Commissioners each presented a report on their meetings with the department heads for budgeting.

Commissioner Krug—No changes for the firing range budget or the administration budget. Commissioner Krug informed the rest of the Commission that he would not be open to passing any mill levy increases.

Commissioner Forkenbrock—Globally there is a need for raises for the employees, the City should finish the current projects before starting anymore, the I & I issue on the sewer lines needs to be addressed and a maintenance program needs to be established. The maintenance could

possibly be a contracted service that would be bid out. The mill levy will probably have to be raised.

The Police Department will have to replace the bullet proof vests and they have applied for a grant to cover 50% of the costs. They are requesting a software program for the Communications Department and a security camera system for City Hall.

Commissioner Edwards—Commissioner Edwards also feels the employees need raises and the mill levy will probably need to be raised. The Water Department wants to start a maintenance program for the wells on a rotation basis and replace a truck. The Sewer Department has some concerns about new regulations taking place this August and is unsure how this will affect their budgets. The Street Department will budget for chip and seal, purchasing a larger dump truck which can be used to do demolition of houses, some streets need to be completely torn out and a new base built and then chip and sealed. The millings from the KLINK project can be used as base material on some of these roads. Mr. West will check on renting a track hoe for the demolitions. They will need snow plows for the new trucks. The Electric Department Supervisor advised he could reduce his budget by \$70,000. There was really no indication of how this could be done. The supervisor will retire in 2-3 years and someone needs to be hired to train for the position.

Commissioner Davies—The swimming pool needs to have some maintenance done on the concrete structure and in other areas. In the parks area the lake caretaker's house needs some major work, the bleachers at the ball fields and soccer fields are in need of repair or replacement and the shelter houses need cosmetic repairs. There has been discussion of a recreation director but Commissioner Davies is unsure where the funds could be found for this position. Commissioner Davies would like to research for grants to repair or replace curbing.

Mayor Lentz—The Fire Department budget will remain the same. They still want to purchase equipment to help with the ISO ratings. There is a need for storage carts for the tables and chairs at the Blue Building and to purchase a floor scrubber. The school donated a commercial size refrigerator and Dirk Waser is checking on the west air conditioning unit. He thinks the problem is in the staging settings within the thermostat.

Staff Reports

Rex West reported there are 4 water leaks, the chip and seal is done for this year, the KLINK project will start this week, the Water Department is planning for more valve replacements on the west side of the City for later this summer. The chain link fence at the Blue Building is in and will be installed after the fair. The Commission agreed to allow the crews to go on summer hours when Mr. West feels it is needed

Executive Session

Motion by Commissioner Edwards to go into executive session for 15 minutes to discuss non-elected personnel to include the Commission and City Attorney. Seconded by Commissioner Forkenbrock. All aye. Upon reconvening, there was no action taken.

Motion by Commissioner Forkenbrock to go into executive session for 15 minutes to discuss non-elected personnel to include the Commission and City Attorney. Seconded by Commissioner Edwards. All aye. There was no action taken in executive session.

Motion by Commissioner Edwards to go into executive session for 10 minutes to discuss non-elected personnel to include the Commission, City Attorney and City Clerk. Seconded by Commissioner Davies. All aye. No action was taken.

City Administrator's Agenda

Brian Collins will be at the next meeting for a resolution on the housing project near the hospital.

The formal applications have been submitted for USDA and CDBG. We should hear about the Library in 4 weeks.

The Dollar General has received its permit from KDOT and construction will begin.

The City has not heard from the contractor on the new hospital project or from the hospital on its donation for the Food Center.

Interviews were conducted for the janitor position and should hire the individual by the end of the week.

Mr. Whisenant is working with the Fair Board to conduct the walk through on July 7. Commissioner Forkenbrock asked that Sheila Gibson be included as the Hospital Auxiliary representative. Commissioner Davies advised the school has a place to store the extra tables and chairs.

Mr. Whisenant reported that Kirk Tjemeland with Kansas Department of Wildlife and Parks will be at the next meeting to explain the process that will take place after the dredging is completed.

Commissioner's Agenda

Commissioner Krug

No report.

Commissioner Forkenbrock

Commissioner Forkenbrock presented a list of items he felt needed attention. The list included an open house for the Blue Building, mowing paths for the Frisbee golf course, clumps of grass at the airport, parking lines in the downtown area need to be repainted, check into designating the downtown area as a historic site. Commissioner Forkenbrock asked that he receive an updated report on the goals completed by Officer Tom Williams while on light duty.

Commissioner Forkenbrock brought up several items concerning the dog pound and asked that a policy be brought to the Commission at the July 19 meeting.

Commissioner Edwards

Commissioner Edwards inquired about the status of the property that Ed Wright was requesting to purchase. Commissioner Davies advised he went and looked at the property but Mr. Wright has not returned to the Commission.

Commissioner Davies

Commissioner Davies asked the progress on getting the yards cleaned up that he had talked with the Code Enforcement Officer about.

Arlen Whitebird contacted Commissioner Davies to see if the Police Department is interested in any of the vehicles that the Kickapoo Police Department has available.

Mayor Lentz

Mayor Lentz complimented those who repainted the basketball courts at the lake.

Motion by Commissioner Edwards to adjourn the meeting at 8:31 p.m. Seconded by Commissioner Krug. All aye.

Candy Schmitt, City Clerk

Tim Lentz, Mayor