

July 27, 2010
6:00 A.M.
Commission Room

The Commissioners of the City of Horton met for special meeting on Tuesday, July 27, 2010 at 6:00 a.m. in the City Hall Commission Room. The regular meeting for July 19, 2010 was cancelled because there would not be a quorum present.

Mayor Lentz called the meeting to order.

Present: Mayor Lentz, and Commissioners Krug, Edwards and Davies.
Commissioner Forkenbrock entered the meeting at 6:10 a.m.

Motion by Commissioner Davies to approve the agenda as presented. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Edwards to approve the minutes from the July 6, 2010 regular meeting. Seconded by Commissioner Davies. All aye.

Motion by Commissioner Edwards to approve the minutes from the July 15, 2010 special meeting. Seconded by Commissioner Davies. All aye.

Motion by Commissioner Edwards to approve appropriation ordinance #3090 (Payroll) in the amount of \$41,886.53. Seconded by Commissioner Davies. All aye.

Motion by Commissioner Edwards to approve appropriation ordinance #3091 (Payroll) in the amount of \$17,823.02. Seconded by Commissioner Davies. All aye.

Motion by Commissioner Edwards to approve appropriation ordinance #3092 (Disbursements) in the amount of \$248,558.01. Seconded by Commissioner Davies. All aye.

Commissioner Forkenbrock entered the meeting.
Discussion of Budget and Designation of Public Hearing Date

Mayor Lentz opened the budget discussions stating he would like to see if the Tri-County Manor could pay the entire outstanding amount due on the lease back to the City. He had visited with the Union State Bank and they were interested in working this out. He also would like to discuss possibly selling the crop ground at the site where the CDF was built. These two items would put funds back into the City's accounts. The City Clerk gave the Commission the request from the Library to increase their budgeted amount by \$600 to provide a COLA for their employees.

There was a long discussion concerning overtime costs in the Police Department. The Commission felt that when a sixth officer was hired there would not be overtime. The City attorney will look at the FLSA regulations as it applies to police departments and overtime and will bring that information back to the next meeting.

There was some discussion about possibly implementing a ½ cent sales tax to finance a new pool.

Some of the Commission would like to see COLA increases for the employees. The City Clerk will report on the cost of increases and how it will affect the mill levy. There was \$14,000 in the administration budget for the possible purchase of a vehicle. The Commission felt this could be

used for the pay increases. It was decided to finish the discussion on the budget and set the hearing date at the next meeting on August 2.

Motion by Commissioner Edwards to recess the meeting until 8:15 a.m. Seconded by Commissioner Krug. All aye.

Presentation of Letter of Conditions on USDA/RD Grant/Loan on Mission Lake Dredging Project and Water System Improvements

Dan Fischer was present from USDA/RD to read the letter of conditions for the grant/loan on the Mission Lake Project and the Water System Improvements. The City will receive a loan for \$4,123,000 at 3.25% and a grant in the amount of \$2,115,400.

Commissioner Davies left the meeting at 8:21 p.m.

Motion by Commissioner Forkenbrock to authorize the Mayor to sign Letter of Intent. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to authorize the Mayor to sign the Request for Obligation of Funds. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Edwards to approve the Loan Resolution. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to approve the operating budget. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to sign the Application for Federal Assistance, form SF-424. Seconded by Commissioner Krug. All aye.

Motion by Commissioner Edwards to approve the Assurance Agreement. Seconded by Commissioner Forkenbrock. All aye.

Presentation of Letter of Conditions on Equipment Grant/Loan from USDA/RD

Kevin McCann from USDA/RD was present to read the letter of conditions for the equipment grant/loan. The City will receive a loan in the amount of \$47,600 and a grant in the amount of \$41,400 for the purchase of 2 police vehicles and a 911 system. Doug Bramer and Sheriff John Merchant were present to discuss the cost of the T1 line and the annual maintenance fee for the 911 system. The line is \$336 per month and the maintenance is \$545.42 per month. Officer Bramer reported that will be applying for a grant to pay the line cost for a year and then he believes it can be changed to DSL at a cost of approximately \$70 per month. The Sheriff's office thinks they can pay ½ of the maintenance cost from the 911 funds they receive. Motion by Commissioner Krug to proceed with the purchase of the 911 system. Seconded by Commissioner Forkenbrock. All aye.

Commissioner Davies re-entered the meeting at 9:38 a.m.

Motion by Commissioner Forkenbrock to authorize the mayor to sign the letter of intent. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Edwards to sign the Application for Federal Assistance, form SF-424. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to sign the Request for Obligation of Funds. Seconded by Commissioner Krug. All aye.

Discussion of Additional Grant Opportunity

Pat Cox, BG Consulting, advised the Commission of a \$500,000 grant that will be available for application in the fall. The City will be eligible to apply for 2011 funding. This will require a KIAC meeting and currently there are 3 slots open in Hays and 1 slot open in Topeka. This is a 50/50 grant so the project could be up to \$1,000,000. USDA/RD or KDHE would fund the matching portion as a loan. After some discussion the Commission decided to try for funding on the wastewater collection system. Mr. Cox advised he could put together a preliminary engineering report within 7-10 days at a cost of \$7,000-\$10,000.

Motion by Commissioner Forkenbrock to authorize BG Consulting to proceed with the design services on the USDA/RD water projects. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to authorize a preliminary engineering report on the wastewater collection system. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Edwards to adjourn the meeting at 10:12 a.m. Seconded by Commissioner Forkenbrock. All aye.

Candy Schmitt, City Clerk

Tim Lentz, Mayor